

Confined Space Entry Protocol

Hierarchy Level: Procedure

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Page: 1 of 37

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1. ABOUT THIS PROTOCOL

Purpose	This document establishes the safe work practices and requirements for entry into confined spaces. It fulfills the OSHA Permit required confined space entry standard – 1910.146.
Objective	This Devon Energy EHS Protocol defines what is required to protect workers in and around confined spaces. The protocol establishes requirements for identifying, testing and entering a confined space.
Scope	Covers the evaluation, determination of, and safe entry into permit required confined spaces.
Applicability	<p>This protocol applies to all Devon operated equipment, facilities and all Devon employees.</p> <p>Contractors will have their own program that meets or exceeds Devon’s Confined Space Protocol.</p>
Variances	None.
Superseded Documents	Confined Space Implementation Plan.



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 2 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

2. TABLE OF CONTENTS

- 1. About this Protocol 1
- 2. Table of Contents 2
- 3. Roles 4
- 4. Protocol Prerequisites 5
 - 4.1 Protocol Overview 5
 - 4.2 Applicable Standards 5
 - 4.3 Environmental, Health, and Safety Considerations 5
 - 4.4 Required Materials, Equipment, Information, or Other Resources 5
- 5. Protocol 6
 - 5.1 Confined Space Evaluation 6
 - 5.2 Confined Space Preparation 6
 - 5.3 Non-Entry Rescue 8
 - 5.4 Rescue Team Requirements 8
 - 5.5 Confined Space Permit Process 9
 - 5.6 Testing and Monitoring Requirements 9
 - 5.7 Confined Space Reclassification 13
 - 5.8 Ventilation 14
 - 5.9 Confined Space Entry Permit 15
 - 5.10 Entry-Related Personnel Duties 17
 - 5.11 Contractor Confined SPace Entry Work 18
 - 5.12 Review 19
- 6. Terms and Definitions 20
- 7. Document Management 24
 - 7.1 Revision Details 24
 - 7.2 Approval 25
 - 7.3 Seeking and Approving Variances 25
 - 7.4 Related Documents 25
 - 7.5 Cited Documents 25

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Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 3 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

- 8. Additional Related Information 26
 - 8.1 TRAINING and Certification Requirements 26
 - 8.2 Records/Logs/Reports 27
- Appendix A: Confined Space Examples 28
- Appendix B: Confined Space Entry Sign 30
- Appendix C: Emergency Rescue Teams 31
- Appendix D: Blind Flange Spec Sheet 32
- Attachment B: Confined Space Evaluation Flowchart 35
- Attachment C: Confined Space Rescue Evaluation Chart 36
- Attachment D: Confined Space Entry Permit 37

Confined Space Entry Protocol

Hierarchy Level: Procedure

Document Type: Protocol

Page: 4 of 37

Owner: EHS

Applies to: Devon US

Doc. ID: 112972127

Last Revised: 2/26/2026

Review Cycle: Every 3 Years

Implemented: 6/20/2012

3. ROLES

Division/Business Unit Leadership	Reinforce adherence to this protocol and provide resources for application of the protocol. Ensure employees are trained appropriately for working around H2S.
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Line Supervisor	Understand how this protocol applies to personnel in their area of responsibility. Ensure employees have training, skills, knowledge and understanding to comply with this protocol. Check periodically to ensure the requirements of this protocol are being met.
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Environmental, Health and Safety	Provide technical resources and tools for protocol application. Monitor compliance through the audit process.
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Devon Employees	Adhere to the requirements of this protocol. Identify and report gaps in this protocol. Complete required training.
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Confined Space Entry Supervisor	Ensure the overall safety and compliance of the confined space entry operations.
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Contract Company Representative	Comply with regulatory requirements and follow the Devon EHS protocols.
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4. PROTOCOL PREREQUISITES

4.1 PROTOCOL OVERVIEW

The confined space protocol establishes procedures to safely identify, evaluate, and control hazards associated with entry into confined spaces, ensuring compliance with OSHA regulations. It outlines requirements for training, permitting, hazard assessment, monitoring, and emergency preparedness to protect all personnel involved in confined space operations

4.2 APPLICABLE STANDARDS

29 CFR 1910.146, Permit-required Confined Spaces

ACGIH - Threshold Limit Values for Chemical Substances and Physical Agents

ASME B16.48-2010, Line Blanks

ANSI/ASSE Z117.1-2009, Safety Requirements for Confined Spaces

API Publication 2015, Safe Entry and Cleaning of Petroleum Storage Tanks

NFPA 326: Standard for the Safeguarding of Tanks and Containers for Entry, Cleaning, or Repair

4.3 ENVIRONMENTAL, HEALTH, AND SAFETY CONSIDERATIONS

4.4 REQUIRED MATERIALS, EQUIPMENT, INFORMATION, OR OTHER RESOURCES



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 6 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5. PROTOCOL

5.1 CONFINED SPACE EVALUATION

Step	Required Action	Role
5.1.1	<p>Evaluate the workplace to identify confined spaces. Use the Confined Space Evaluation Flowchart in Attachment B to evaluate if the confined space is a permit required confined space. Spaces are not considered confined spaces unless they meet all the following criteria:</p> <ul style="list-style-type: none">• An individual can enter with their entire body to perform assigned work;• The space has limited or restricted means of entry or exit; and• The space is not designed for continuous human occupancy. <p>Note: Spaces that do not meet the criteria must be reviewed for hazards. Remove or control hazards before opening the space.</p>	Line Supervisor
5.1.2	<p>Communicate the confined space types and examples, along with associated hazards identified to employees and contractors. Note: Communication can be done through safety meetings, protocol training or orientation.</p>	Line Supervisor
5.1.3	<p>Label confined spaces that can be accessed without a key or tool. Use a danger sign shown in the Confined Space Entry Sign section (Appendix B) or an equivalent sign.</p>	Employee

5.2 CONFINED SPACE PREPARATION

Step	Required Action	Role
5.2.1	<p>Designate trained and qualified individual as the Confined Space Entry Supervisor for a specific project/job/task. Training requirements are listed in Section 8 of this protocol.</p>	Line Supervisor
5.2.2	<p>Notify Field EHS during the planning stage for a permit-required confined space entry.</p>	Line Supervisor



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 7 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.2.3 Complete a Job Hazard Analysis (JHA) prior to performing any work associated with a permit-required confined space entry. Line Supervisor

Note: Refer to the Pre-Job Planning Protocol for the JHA process.

Note: Rescue options must be reviewed during planning stage.

5.2.4 Follow the Energy Isolation Protocol and isolate the permit-required confined space using the positive isolation methods listed below: Confined Space Entry Supervisor

- Double block and bleed
- Blanking or blinding
- Physically disconnecting equipment
- De-energize electrical equipment
- Securing moving parts

5.2.5 Purge, steam, wash, or otherwise clean the permit-required confined space to free the space of contaminants and dispose of waste according to the Waste Management Implementation Plan. Employee

5.2.6 Verify that conditions are safe prior to opening a confined space. Employee

Note: Before removing the entrance cover, check for hazardous conditions. Monitor the area continuously while opening the vessel. Remove all sources of ignition before starting work.

5.2.7 Post a danger sign at the confined space entrance when opening a confined space. This sign will stay in place until the confined space is closed. Employee/Confined Space Entry Supervisor

Note: Use the danger sign in Appendix B, or equivalent.

5.2.8 Determine if non-entry rescue can be performed or if a rescue team is required based on the configuration and hazards of the confined space. For permit required confined spaces more than 5 feet deep, a mechanical device or fixed point outside the permitted space. Confined Space Entry Supervisor

Note: A rescue team is required if entanglement or obstruction hazards prevent non-entry rescue.

Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 8 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.3 NON-ENTRY RESCUE

Step	Required Action	Role
5.3.1	Use retrieval systems whenever an authorized entrant enters a confined space, unless the retrieval equipment increases the overall risk of entry or does not contribute to the rescue of the entrant. Note: If a retrieval system cannot be used, a rescue team must be available.	Confined Space Entry Supervisor
5.3.2	Require entrants to wear a full body harness with a lifeline attached to the D-ring to allow for non-entry rescue. Note: Lifeline will remain attached to the rear D ring of the harness at all times while inside the confined space. Note: Only designed/approved retrieval systems will be used for retrieving employees from CSE.	Confined Space Entry Supervisor
5.3.3	Ensure emergency equipment is available at the worksite for non-entry rescue (e.g., tripod, first aid kit, AED, etc.)	Confined Space Entry Supervisor

5.4 RESCUE TEAM REQUIREMENTS

Step	Required Action	Role
5.4.1	Designate a rescue team or service that will be onsite and is appropriate for the permit-required confined space hazard(s) identified. Note: Confined spaces with an entrance 4 feet above the work level are considered elevated. These confined spaces require a rescue team that has been trained on high angle rescue. This is for patient packaging.	Confined Space Entry Supervisor
5.4.2	Inform each outside rescue team or service of the hazards they may confront when performing rescue at the site.	Confined Space Entry Supervisor
5.4.3	Share and confirm the Appendix C requirements with the rescue team.	Confined Space Entry Supervisor
5.4.4	Provide the outside rescue team or service selected with access to the confined space from which rescue may be necessary, so that the rescue service can develop appropriate rescue plans.	Confined Space Entry Supervisor



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 9 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.5 CONFINED SPACE PERMIT PROCESS

Step	Required Action	Role
5.5.1	Review the JHA during the Pre-Task Tailgate and identify additional site-specific conditions, measures, and entry procedures prior to entry.	Confined Space Entry Supervisor
5.5.2	Verify all energy sources which are potentially hazardous to the entry team are isolated and secured by lockout before personnel are allowed to enter the confined space.	Confined Space Entry Supervisor
5.5.3	Provide a safe way to get in and out of the confined space, when entering or exiting from above or below ground level. Note: This could include a portable ladder or scaffolding that is installed and secured for climbing.	Confined Space Entry Supervisor
5.5.4	Ensure all these conditions are met before entry: <ul style="list-style-type: none"> Air-operated (pneumatic) or explosion-proof (Class 1, Division 1 per the National Electrical Code) electrical tools must be used whenever there is a danger of explosion or fire or obtain a hot work permit before use of unclassified tools. Properly bond or ground equipment to prevent static sparks, and Use a GFCI with all electric tools and equipment. 	Confined Space Entry Supervisor
5.5.5	Use explosion proof lighting equipment and ensure cord and plug lighting is protected with a Ground Fault Circuit Interrupter (GFCI) while working within the confined space.	Confined Space Entry Supervisor
5.5.6	Provide fire extinguisher(s) at the worksite, if flammable or combustible materials are present.	Confined Space Entry Supervisor

5.6 TESTING AND MONITORING REQUIREMENTS

Step	Required Action	Role
5.6.1	Perform a bump check each day before use, and if a monitor fails the bump check, then a full calibration must be performed. Note: Follow manufacturer’s recommendations for routine calibration of monitors.	Confined Space Entry Supervisor



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 10 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.6.2	Record the calibration date and monitor serial number on the Confined Space Entry Permit (Attachment C).	Confined Space Entry Supervisor
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5.6.3	Conduct the initial test of the confined space atmosphere using a monitor equipped with a pump, sampling for the components listed below, in the order they are listed. <ul style="list-style-type: none">• oxygen content,• flammable vapor concentrations (LEL),• Carbon Monoxide (CO),• Hydrogen Sulfide (H₂S) and Benzene is required when there is a potential for exposure, and• any other known or potentially toxic material concentrations in the confined space.	Confined Space Entry Supervisor
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Note: When the confined space has ventilation installed, the system will be shut down 5 minutes prior to the test and remain off during the test.

5.6.4	If the Confined Space Entry Supervisor is required to enter the confined space to perform atmospheric testing, an air supplied respirator is required until the testing is completed. Allow employees or their representative to witness testing.	Confined Space Entry Supervisor
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5.6.5	Sample for NORM following the NORM Protocol.	Confined Space Entry Supervisor
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5.6.6	Test the atmosphere for at least the minimum response time specified by the test monitor manufacturer, including the time it takes for the sample to travel through the sample tubing. For vertical spaces, initial tests must be conducted to collect atmospheric samples at multiple levels to account for potential variations between layers.	Confined Space Entry Supervisor
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Note: When monitoring for entries involving a decent into atmospheres that may be layered, the atmospheric envelope should be tested a distance of approximately 4 feet (1.22 m) in the direction of travel and to each side. If a sampling probe is used, the entrant's rate of progress should be slowed to accommodate the sampling speed and detector response.

5.6.7	Record the initial atmospheric tests on the Confined Space Entry Permit.	Confined Space Entry Supervisor
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Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 11 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.6.8 Follow the steps listed below when a confined space entry is required to perform the atmospheric tests. Confined Space Entry Supervisor

- Complete and document on the permit that all of the permit conditions have been met, except for the test results.
- Use an air supplied respirator and follow the Respiratory Protection Implementation Plan.
- Have a rescue team onsite during the entry.

5.6.9 Evaluate the test results to determine if they are within acceptable parameters. Confined Space Entry Supervisor

Oxygen	19.5 to 23.5% atmospheric concentrations for employee work areas.	
LEL	10% or less. Note: Any reading between 0 and 10% LEL must be fully investigated to identify and understand the source and determine if a Confined Space Permit should be issued.	
CO	25 ppm or less. (ACGIH – Threshold Value Limit)	
Toxic Level	Exceeds the Permissible Exposure Limit (PEL) or Occupational Exposure Limit (OEL) Note: For PEL, see SDS, for OEL refer to the Devon OEL Table.	
	H ₂ S	10 ppm or less.
	Benzene	0.5 ppm

Note: Sampling for H₂S and Benzene is required when there is a potential for exposure.

Note: While entry can be made at 10% LEL, there is the potential to have other toxic hazards that need to be considered.

Note: Methane calibrated monitors are not appropriate for all hazards. See manufactures instructions for additional details.

5.6.10 Re-test the atmosphere of the confined space after it has been left unoccupied for more than 15 minutes and document the results on the confined space entry permit. Confined Space Entry Supervisor

Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 12 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.6.11	Stop the confined space permitting process and determine the cause if the test results do not meet the parameters.	Confined Space Entry Supervisor
5.6.12	Re-clean and re-test or install ventilation as per section 5.8 and re-test, the space.	Confined Space Entry Supervisor
5.6.13	Provide continuous atmospheric monitoring inside the confined space while occupied by entrants.	Confined Space Entry Supervisor

5.7 CONFINED SPACE RECLASSIFICATION

Step	Required Action	
5.7.1	<p>Reclassify a permit-required confined space to a non-permit-required confined space if:</p> <ul style="list-style-type: none"> The confined space poses no actual or potential atmospheric hazards. Note: LEL must be 0% before reclassifying a permit required confined space to a non-permit required confined space. All hazards within the space are eliminated without entry into the space, and Physical hazards remain eliminated. <p>Note: When reclassifying new or refurbished tanks (removed, cleaned, re-coated, and reinstalled) that are tied together with vent lines or load lines, verify the entire set of tanks has not been connected to any equipment that previously contained hydrocarbon, or from inlet/outlet gas, oil, or produced water systems. This includes equipment on the flare/vent system. Verify each tank is free of hydrocarbons and perform atmospheric testing on each tank, even if no one will enter. Require all personnel to wear a 4-gas monitor in these reclassified confined spaces..</p>	Confined Space Entry Supervisor
5.7.2	<p>Stop work and change the space to a permit required confined space if:</p> <ul style="list-style-type: none"> Air test show unsafe conditions (see 5.6.9 for details) The LEL is above 0% Any new hazard appears in the space 	Confined Space Entry Supervisor
5.7.3	Provide continuous monitoring the air inside the confined space while people are working in it.	Confined Space Entry Supervisor



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 13 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.7.4 Use the Confined Space Entry Permit Form to record the reclassification. If any hazards are found, treat the space as a permit-required confined space. Confined Space Entry Supervisor

Note: The space can remain reclassified, until the space is no longer under the control of the crew, e.g., left location for parts, for the day, etc.

5.8 VENTILATION

Step	Required Action	Role
5.8.1	Provide general mechanical ventilation when potential atmospheric hazards exist after the space has been purged and cleaned.	Confined Space Entry Supervisor
5.8.2	Consideration should be given to the volume of the space to be ventilated, the output capacity of the ventilating device and the distribution of air within confined space, when ventilation is implemented on a confined space.	Confined Space Entry Supervisor
5.8.3	Provide general mechanical ventilation when welding or cutting is done in a confined space that is less than 10,000 cubic feet per welder, or in a confined space having a ceiling height of less than 16 feet. The minimum rate of ventilation will be 2,000 cubic feet per minute per welder.	Confined Space Entry Supervisor
Note: 10,000 ft ³ is equal to 1,781 Bbl.		
5.8.4	Set up and operate ventilation equipment per the manufacturer's instructions or guidelines.	Confined Space Entry Supervisor
5.8.5	Use intrinsically safe ventilation if used in an area with flammable vapors, or liquids.	Confined Space Entry Supervisor
5.8.6	Bond the ventilation equipment to the confined space if the space is constructed of metal.	Confined Space Entry Supervisor



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 14 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.8.7 Take precautions to prevent workers from being exposed to contaminated air. Confined Space Entry Supervisor

Duct away exhaust ventilation to prevent exposure for attendants, and other individuals in the area.

Locate portable internal combustion engines (e.g., welding machine, air compressor, vehicles, etc.) away from a confined space, to prevent exhaust being pulled into the confined space.

5.8.8 Re-test the atmosphere after ventilation equipment has been installed and running. Confined Space Entry Supervisor

Note: Re-testing the atmosphere verifies that no contaminants are being pulled into the confined space as a result of the ventilation.

5.9 CONFINED SPACE ENTRY PERMIT

Step	Required Action	Role
5.9.1	Determine the Personal Protective Equipment required for safe entry into a confined space. Respiratory protection can be used if ventilation does not reduce toxic gas level below acceptable levels.	Confined Space Entry Supervisor
	Note: No entry is allowed if the LEL is greater than 10 %.	
5.9.2	Complete the confined space entry permit addressing the minimum requirements listed below: <ul style="list-style-type: none"> • Date, time and duration of the entry permit (12-hour maximum duration or until the end of the shift) • Site/location of the permit space to be entered • Equipment name • Purpose of Entry and work to be performed • Confined Space Entry Supervisor’s name • Entrants’ name and name of company • Attendants’ name and name of company • Hazards of the permit space to be entered • Measures used to isolate the confined space and eliminate or control confined space hazards. • Means of communication • Personal Protective Equipment Requirements • Name of instrument, model/type, serial number, and calibration date of instrument used to perform the sampling • Tester’s name 	Confined Space Entry Supervisor



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 15 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

- Acceptable Entry Conditions
- Monitoring Results
- NORM levels
- Emergency Services and Phone Numbers
- Emergency equipment required to be on-site
- Any other information which is necessary to ensure employee safety
- Any additional permits, such as for hot work, that have been issued for the permit space

5.9.3 Sign the entry permit before entering or allowing entry into the confined space and make the completed permit available on location at the time of entry. The confined space permit will be left with the attendant at the entrance to the space. Confined Space Entry Supervisor

Note: The confined space permit will be made available for all entrants to review prior to entry into the confined space.

5.9.4 Cancel the Confined Space Entry Permit if any of the conditions below occur: Confined Space Entry Supervisor

- The entry operations covered by the entry permit are completed,
- A prohibited condition under the entry permit arises in the confined space,
- An emergency occurs,
- There is a change in the job or configurations of the space, inside or outside, that creates a hazard for the entrants, or
- The permit expires.

5.9.5 Debrief all Devon employees and contractors involved in a confined space entry regarding any hazards confronted or created in permitted spaces during entry operations. Confined Space Entry Supervisor

Note: Document debriefing on Attachment D or equivalent.

Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 16 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.10 ENTRY-RELATED PERSONNEL DUTIES

Step	Required Action	Role
5.10.1	<p>Ensure Authorized Entrants:</p> <ul style="list-style-type: none"> Understand the hazards that may be faced during entry, including information on the exposure mode, signs or symptoms, and consequences. Properly use equipment. Communicate with the attendant as necessary to enable the attendant to monitor entrant status, and alert entrants of the need to evacuate the space. Alert the attendant whenever the entrant recognizes any warning sign or symptoms of exposure to a dangerous situation or detects a prohibited condition. Exit from the confined space as quickly as possible when an order to evacuate is given by the attendant or entry supervisor, or evacuation alarm is activated. 	Confined Space Entry Supervisor
5.10.2	<p>Ensure Attendant:</p> <ul style="list-style-type: none"> Continuously maintains an accurate count of authorized entrants in the confined space and documents on the Entry Exit Log (Attachment D). Remains outside the confined space during entry operations, until relieved by another attendant. Understands the hazards that may be faced during entry, including information on the exposure mode, signs or symptoms, and consequences. Has awareness of possible behavioral effects of hazard exposure in authorized entrants. Monitors activities inside and outside the space to determine if it is safe for entrant to remain in the space. Prevents unauthorized persons from approaching or entering a confined space while entry is underway and notifies entry supervisor if unauthorized entry is attempted. Does not perform duties that might interfere with primary duty to monitor and protect the authorized entrants. Communicates with authorized entrants to monitor entrant status, and alert entrants of the need to evacuate the space. Summons rescue and other emergency services as soon as it is determined that authorized entrants may need assistance to escape from confined space hazards. 	Confined Space Entry Supervisor



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 17 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.10.3 Order the authorized entrants to evacuate the confined space immediately if one of the following occur: Attendant

- Atmospheric conditions outside the allowable parameters in step 5.5.9.
- A prohibited condition
- The behavioral effects of hazard exposure in an authorized entrant are detected
- A situation outside the space that could endanger the authorized entrants is detected, or
- The attendant cannot effectively and safely perform all the assigned duties

5.10.4 Follow confined space entry supervisor duties: Confined Space Entry Supervisor

- Understand the hazards that may be faced during entry, including information on the exposure mode, signs or symptoms, and consequences.
- Verify the following before endorsing the permit and allowing entry to begin:
 - Appropriate entries have been made on the permit,
 - All permit specified tests have been conducted,
 - Procedures and equipment are in place, and
 - Equipment has been isolated
- Determine when responsibility for a confined space entry operation is transferred and ensure entry operations remain consistent with terms of the entry permit and acceptable entry conditions are maintained.
- Terminate entry and cancel the permit, as required.
- Verify that rescue services are available, and the means for summoning them operable.
- Remove unauthorized individuals who enter or attempt to enter the confined space during entry operations.

5.11 CONTRACTOR CONFINED SPACE ENTRY WORK

Step	Required Action	Role
5.11.1	Inform the contractor that the workplace contains confined spaces, and confined space entry is allowed only through compliance with a written confined space program and site-specific entry procedures that meet regulatory requirements.	Line Supervisor



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 18 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

5.11.2 Obtain information about the written confined space entry procedures that the contractor plans to follow for the specific work to be performed and review the required duties of all employees and contractors. This includes, but is not limited to:
 The Confined Space Entry Supervisor
 Authorized Entrant
 Attendant, and
 Rescue Services and emergency contact information
 Training requirements and documentation

Line Supervisor

5.11.3 Inform the contractor of the hazards identified and Devon’s experience with the specific confined space to be entered, and any precautions or procedures that Devon has implemented for the protection of employees in or near confined spaces where the contractor will be working.

Line Supervisor

Note: Use the Pre-Task Tailgate, to communicate the above information and transfer responsibilities to the contractor.

5.11.4 Provide contract personnel that will be entering a permit required confined space, copies of Safety Data Sheets to review, for materials that were inside of the confined space prior to entry.

Line Supervisor

5.12 REVIEW

Step	Required Action	Role
5.12.1	Conduct an annual review of confined space entry permits and associated Entry/Exit logs from the past 12 months (Attachments D) by the Devon business unit.	Field EHS / Line Supervisor
Note: This can be performed during the annual EHS review.		
5.12.2	Document and create corrective actions to address findings from the annual review into the Devon Corporate Incident Management System.	Field EHS

Hierarchy Level: Procedure	Document Type: Protocol	Page: 19 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

6. TERMS AND DEFINITIONS

Acceptable Entry Conditions	Conditions that must exist in a confined space to allow entry and to ensure that individuals involved with a confined space entry can safely enter.
Attendant	An individual stationed outside a confined space that monitors the Authorized Entrants and performs all attendant’s duties assigned in this Confined Space Protocol.
Authorized Entrant	An individual who is authorized by the Confined Space Entry Supervisor to enter a Permit-required confined space.
Air Supplying Respirator (ASR)	A device that provides breathing air. There are 2 types of ASR: Supplied Air Respirator and Self-Contained Breathing Apparatus (SCBA).
Blind	A piece of steel inserted between two flanges, or at the end of a flange, that stops the flow of gas or fluids by blocking of a section of pipe. Blinds must meet the specifications for the service and pressure they are in. See Blind Flange Spec Sheet (Appendix D) for additional details.
Breathing Air	air used in air supplying respirators meeting the following requirements. <ul style="list-style-type: none"> • United States – ANSI/Compressed Gas Association Commodity Specification for Air (G-7.1-1989)
Breaking the Plane	Occurs when any part of a person's body crosses through the opening of a confined space. This means that even if just a hand, arm, or head enters the space, the individual is considered to have "broken the plane" of the confined space.
Confined Space	A space that is large enough and so configured that: <ul style="list-style-type: none"> • an individual’s entire body can enter to perform assigned work; • it has limited or restricted means for entry or exit; and • it is not designed for continuous human occupancy (see Appendix A for examples of common confined spaces).
Confined Space Entry Permit	A written document that authorizes and controls entry into a confined space.



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 20 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

Confined Space Entry Supervisor Individual, line supervisor, Devon employee, contract company representative authorized and responsible for

- verifying that acceptable entry conditions are present
- authorizing entry by issuing a confined space permit
- overseeing entry operations, and
- terminating entry as required by this protocol.

Contract Company Representative A contractor who is assigned responsibilities and oversight for a specific task that requires adherence to Devon EHS Protocols.

Double Block and Bleed The isolation of a line, duct or pipe by closing and locking out two in-line valves and by opening and locking out a drain or vent valve in the line between the two closed valves.

Double Isolation The isolation of a line, duct or pipe by closing and locking out a single in-line valve, installing a slip blind, and opening and locking a drain or vent valve in line between the valve and the slip blind.

Engulfment The surrounding and effective capture of a person by a liquid or finely divided (flowable) solid substance that can be aspirated to cause death by filling or plugging the respiratory system or that can exert enough force on the body to cause death by strangulation, constriction, or crushing.

Enterprise Classification Structure Part of Devon’s strategic plan for managing information assets. The ECS is the published list of all records classes, the period of time for retaining each and their designated disposition.

Entry When any part of the entrant's body passes through an opening into a confined space.

Facility A collection of structures, piping, valves, vessels, tanks, compression, and processing equipment located in close geographic proximity, that are involved directly in the development, production, processing or delivery of oil and gas to market (e.g., a tank battery, drill site, well-site, compressor station, pipeline, and gas plant).

Field EHS A titled position that provides EHS guidance and support within a Business Unit



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 21 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

Hazardous Atmosphere An atmosphere that may expose employees to the risk of death, incapacitation, impairment of ability to escape unaided from a confined space, injury, or acute illness from one or more of the following causes:

- Flammable gas, vapor, or mist in excess of 10% of its lower explosive limit (LEL)
- Airborne combustible dust at a concentration that meets or exceeds its LEL
- Atmospheric oxygen concentration below 19.5% or above 23.5%
- Atmospheric concentration of any substance for which an employee exposure would exceed the permissible exposure limit (PEL).
- Any other atmospheric condition that is immediately dangerous to life or health.

Immediately Dangerous to Life or Health (IDLH) Any condition that poses an immediate or delayed threat to life or that would cause irreversible adverse health effect or would interfere with an individual’s ability to escape unaided from a confined space.

Isolation The process by which a confined space is removed from service and is completely protected against the release of energy and material into the space by using lockout/tagout and at least one of the following methods:

- Double block and bleed,
- Blanking or blinding
- Physically disconnecting equipment,
- De-energizing electrical equipment.
- Securing moving parts.

Line Supervisor A titled position that has assigned authority and responsibility for financials, production, maintenance, projects and personnel for a defined area. In Devon, this could be any Supervisor, Superintendent, Foreman, or Assistant Foreman.

Permit-Required Confined Space A confined space that has one or more of the following characteristics:

- Contains or has a potential to contain a hazardous atmosphere
- Contains a material that has the potential for engulfing an entrant
- Has an internal configuration such that an entrant could be trapped or asphyxiated by inwardly converging walls, a floor which slopes downward and tapers to a smaller cross-section, or contains any other recognized serious safety or health hazard



Confined Space Entry Protocol

Hierarchy Level: Procedure

Document Type: Protocol

Page: 22 of 37

Owner: EHS

Applies to: Devon US

Doc. ID: 112972127

Last Revised: 2/26/2026

Review Cycle: Every 3 Years

Implemented: 6/20/2012

Person In Charge (PIC)

A person that has been authorized by Devon to perform specific tasks to comply with this Devon protocol and/or regulatory requirements related to EHS.

Retrieval System

The equipment (including a retrieval line, full body harness, and a lifting device or anchor) used for non-entry rescue of person(s) from permit-required confined spaces. Retrieval systems can be mechanical, or manual (e.g., individuals manually pulling on the retrieval line.)



Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 23 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

7. DOCUMENT MANAGEMENT

7.1 REVISION DETAILS

The following changes were made to this Protocol during the latest revision:

Section, Changes Made, Reasons for Change

- 5.1.1 – Included the three conditions required to meet the confined space definition. While these are outlined in the definitions section, the intent was to incorporate them into the specific evaluation step as well.
- 5.2.4 – Updated step to reflect terms used in the Energy Isolation Protocol.
- 5.2.8 – Added requirement for a mechanical device or fix point outside the permitted space for rescue when greater than 5 feet deep. OSHA 1910.145(k)(3)(ii)
- 5.3 & 5.4 – Separated Non-Entry Rescue and Rescue Team requirements into two separate sections for clarity between the two.
- 5.4.1 – Added “This is for patient packaging,” in the note.
- 5.4.3 – Converted this information from a note into a specific protocol step.
- 5.6.3 – Specifically added H₂S and benzene as items to sample for when there is potential exposure. This is an existing requirement, which is referenced later in the protocol.
- 5.6.6 – Added language for sampling multiple points for vertical confined space if there is potential atmospheric layers might exist.
- 5.6.10 – Moved this step up from the bottom of that section.
- 5.7.1 – Added a note to this step, clarifying language for reclassifying (permit required confined space to a non-permit required confined space) new or refurbished production tanks, which have vent lines, and load lines connected between the tanks.
- 5.7.4 – Reworded for clarity, added a note clarifying how long a space can remain reclassified. This addition was suggested by the operations team that is performing/overseeing confined space work.
- 8.2.2 – Specifically listed the retention time for reclassified confined space entry permits as none. OSHA does not require reclassification paperwork to be reviewed or maintained in the file.

Definitions:

- Retrieval System– Added language the clearly state retrieval system can be mechanical or manual (e.g., individuals manually pulling on the retrieval line.)
- Isolation (definition) – Will mirror the language that is in step 5.2.4.

Appendix A: Added four example scenarios covering some of the more common questions that arise.

Attachment B – Confined Space Entry Evaluation flowchart: The first decision box "bodily enter" has been updated to "enter the space with their entire body". Removed “employee and replace the term with “individual” and “human”. This would be in the first and third diamonds respectively.

Attachment C Confined Space Rescue Evaluation Chart – Drafted a Confined Space Rescue evaluation chart.

Included the question, “Are there entanglement or tripping hazards inside the space?” For example, if there is piping or other obstacles in the internal configuration, it could make non-entry rescue challenging

Attachment D Confined Space Entry Permit – Combined the entry/exit log with the confined space entry permit into a single attachment. Added the following statement at the bottom where a permit required confined space is reclassified to a non-permit required confined space.

“The space cannot be reclassified if there are hazards identified in the space.”

Added “Proper Ventilation” in the area covering equipment preparation



Confined Space Entry Protocol

Hierarchy Level: Procedure

Document Type: Protocol

Page: 24 of 37

Owner: EHS

Applies to: Devon US

Doc. ID: 112972127

Last Revised: 2/26/2026

Review Cycle: Every 3 Years

Implemented: 6/20/2012

7.2 APPROVAL

This procedure has been approved by:

Name	Title
Garrett Jackson	VP, EHS

7.3 SEEKING AND APPROVING VARIANCES

Variations to this document will be submitted in accordance with the EHS Document Control and Records Management Protocol.

7.4 RELATED DOCUMENTS

Document Name
Devon Hazard Assessment and Personal Protective Equipment (PPE) Protocol NORM Protocol

7.5 CITED DOCUMENTS

Reference #	Citation or Source
ASME B16.48	ASME – Line Breaks (Appendix D)

8. ADDITIONAL RELATED INFORMATION

8.1 TRAINING AND CERTIFICATION REQUIREMENTS

Step	Required Action	Role
8.1.1	Verify that Devon employees who will be involved in confined space entry have been trained on this protocol before assigning them to confined space entry duties.	Line Supervisor
8.1.2	Verify confined space entry supervisors; attendants and rescue teams receive appropriate training and are familiar with the duties of their positions.	Line Supervisor
8.1.3	Verify contractors performing confined space entry activities have the required regulatory training for the task and are trained on their procedure.	Line Supervisor
8.1.4	Verify that the Confined Space Entry Supervisor has been trained by successfully completing the hands-on validation checklist.	Line Supervisor

Confined Space Entry Protocol

Hierarchy Level: Procedure

Document Type: Protocol

Page: 26 of 37

Owner: EHS

Applies to: Devon US

Doc. ID: 112972127

Last Revised: 2/26/2026

Review Cycle: Every 3 Years

Implemented: 6/20/2012

8.2 RECORDS/LOGS/REPORTS

Step	Required Action	Role
8.2.1	Forward all confined space records to the Line Supervisor for filing.	Employee/Contract Company Representative
8.2.2	File the records from Section 8.2.1 as noted below:	Line Supervisor

Record	File Location & Number	Retention Time	Enterprise Classification Structure Code
Entry Permits	See Field Office File Directory	1 Year	N/A
Entry/Exit Log	See Field Office File Directory	1 Year	N/A
Reclassified Confined Space Entry Permits		None	

Note: The Records Management Enterprise Classification Structure Code is listed as a reference, which should be used when records are sent to stored records.

Hierarchy Level: Procedure	Document Type: Protocol	Page: 27 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

APPENDIX A: CONFINED SPACE EXAMPLES

The list below has examples of confined spaces that may be encountered while working on Devon field locations. Each confined space must be evaluated on a case-by-case basis depending on the hazards present and configuration.

Types of Confined Spaces	
Mud pits	Bins
Cellars	Compressor coolers
Frac tanks	Compressor crank case
Flow pits	Cooling towers
Process vessels	Valve boxes (i.e., frost boxes, vaults, utilidor)
Storage tanks	Canopy boxes
Fan shrouds	Production equipment (e.g. heater treater, saltwater tank, separator, etc.)

Example Scenarios

Note: These are only examples, in each case, hazards should be assessed and eliminated or mitigated event when a confined space entry permit is not required.

Example 1: There is a space with an 8-inch opening where the trunnion of a level float is located. If the trunnion is removed, does this require a confined space entry permit? No, it does not, as the opening is not large enough for a person to fully enter. However, hazards should still be assessed and eliminated or mitigated prior to starting the task to ensure safety.

Example 2: I need to reach inside a thief hatch to hold the back-up on the thief hatch bolts. Since only my arm is entering the space, do I need a confined space entry permit? If the thief hatch opening is not large enough for your entire body to enter, a confined space entry permit is not required. However, hazards such as tank vapors, tank pressure, and tank contents must still be assessed and mitigated before starting the task. Appropriate elimination or mitigation steps should be taken to ensure safety.

Example 3: There is a treater cleanout scheduled, and the manway is large enough for an individual to enter. However, no part of anyone’s body will break the plane of the confined space entry. Is a confined space entry permit required for this work? No, since there will be no entry, a confined space entry permit is not required. However, hazards such as vapors, energy isolation, and the contents of the vessel must still be assessed and mitigated prior to starting the task. Appropriate elimination or mitigation steps should be taken to ensure safety. If you are breaking the plane of the confined space with **ANY** part of the body, a confined space entry permit is required. Positive isolation is required for any confined space entry permit. Breaking the plane with equipment or objects does not require a permit.

Confined Space Entry Protocol

Hierarchy Level: Procedure

Document Type: Protocol

Page: 28 of 37

Owner: EHS

Applies to: Devon US

Doc. ID: 112972127

Last Revised: 2/26/2026

Review Cycle: Every 3 Years

Implemented: 6/20/2012

Example #4

There is an open top frac tank to gauge a measuring stick is inserted into the top of the frac tank, does this require a confined space entry permit. A confined space entry permit is not required if only the measuring stick is breaking the plane of the open top frac tank. If any part of the individual doing the measuring breaks the opening of the frac tank, then a confined space entry permit is required.

APPENDIX B: CONFINED SPACE ENTRY SIGN



APPENDIX C: EMERGENCY RESCUE TEAMS

Provide the outside rescue team or service selected with access to the confined space from which rescue may be necessary, so that the rescue service can develop appropriate rescue plans, and practice rescue operations.

Rescue teams must meet the following criteria:

- Must be available for rescue operations at all times.
- Must be able to meet the following requirements:
 - Provide the appropriate PPE needed to conduct confined space rescues safely and are trained so they are proficient in the use of PPE.
 - Practice making confined space rescues at least once every 12 months.
 - Provide trained employees to perform assigned rescue duties.
 - Provide at least one member of the rescue team that holds a current certification in first aid and cardiopulmonary resuscitation.
- Must be willing to perform rescue on the employer's workplace sites.
- Must be able to communicate effectively and immediately when a rescue is needed.
- Must provide sufficient means for rescue into spaces that pose significant atmospheric hazards.
- Must have the equipment and knowledge to perform elevated rescue.
- Must have the necessary skills to perform medical evaluations, patient packaging, and emergency response.
- Must have the necessary equipment to perform rescue.

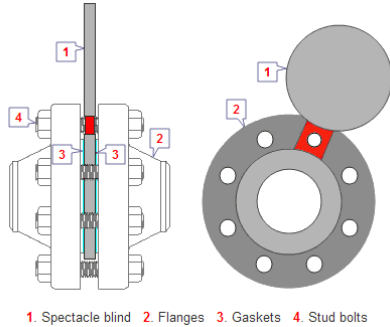
Follow guidelines for retrieval systems

- Each authorized entrant will use a full body harness with a retrieval line attached to it.
- Attach the other end of the retrieval line to a mechanical device designed for personal retrieval, or fixed point outside the confined space so that rescue can begin as soon as the rescuer becomes aware that rescue is necessary.
- A mechanical device designed for rescue will be available to retrieve personnel from vertical type confined spaces more than five feet deep.

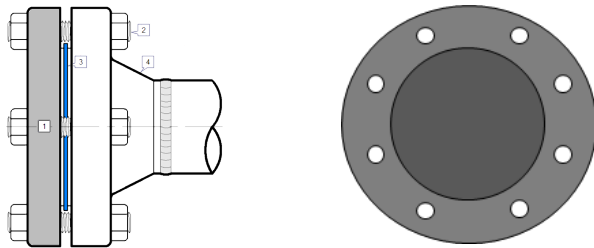
Provide SDS or written information of the substance to the medical facility treating an exposed entrant.

APPENDIX D: BLIND FLANGE SPEC SHEET

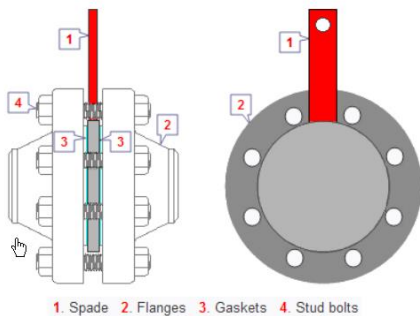
Spectacle Blind - a steel plate cut into two discs of a certain thickness. The two discs are attached to each other by a section of steel similar to the nose piece of a pair of glasses. One of the discs is a solid plate, and the other is a ring, whose inside diameter is equal to that of a flange opening.



Blind Flange - a plate for covering or closing the end of a pipe.



Pancake Blind - a blind that is temporary inserted between two flange faces in a line to block the flow. The blind has a handle that is used to insert and remove the blind. This blind is also referred to as a skillet blind, slip blind, spade blind, or a fan tail blind.





Confined Space Entry Protocol

Hierarchy Level: Procedure	Document Type: Protocol	Page: 32 of 37
Owner: EHS	Applies to: Devon US	Doc. ID: 112972127
Last Revised: 2/26/2026	Review Cycle: Every 3 Years	Implemented: 6/20/2012

Appendix D – Blind Flange Spec Sheet (Continued)

ASME B16.48 - Dimension of Class 150 Raised Face Blinds

Nominal Pipe Size (in)	Inside Diameter, (in)	Outside Diameter, (in)	Centerline Dimension, (in)	Thickness, (in)	Web width wt, (in)
0.5	0.62	1.75	2.38	0.12	1.50
0.75	0.82	2.12	2.75	0.12	1.50
1	1.05	2.50	3.12	0.12	1.50
1.25	1.66	2.88	3.50	0.25	1.50
1.5	1.90	3.25	3.88	0.25	1.50
2	2.38	4.00	4.75	0.25	2.00
2.5	2.88	4.75	5.50	0.25	2.00
3	3.50	5.25	6.00	0.25	2.50
3.5	4.00	6.25	7.00	0.38	2.50
4	4.50	6.75	7.50	0.38	2.50
5	5.56	7.62	8.50	0.38	3.00
6	6.62	8.62	9.50	0.50	3.00
8	8.62	10.88	11.75	0.50	3.00
10	10.75	13.25	14.25	0.62	4.00
12	12.75	16.00	17.00	0.75	4.00
14	14.00	17.62	18.75	0.75	4.25
16	16.00	20.12	21.25	0.88	4.25
18	18.00	21.50	22.75	1.00	4.50
20	20.00	23.75	25.00	1.12	4.75
24	24.00	28.12	29.50	1.25	5.50

NOTES:

- (1) Hole size (where required due to bolt spacing) shall be the same as the flange bolt hole and located such that it will not interfere with bolting between two flanges.
- (2) Oval or octagonal ring shapes may be provided; only the oval ring is illustrated for simplicity. Ring dimensions shall be in accordance with ASME B16.20, except $T_h \geq T + t$, where T is the ring height specified in ASME B16.20.
- (3) The thickness of the web (or tie bar) dimension, Wt , shall be as determined by paragraph. 4.1.36 in ASME B16.20

Confined Space Entry Protocol

Hierarchy Level: Procedure

Document Type: Protocol

Page: 33 of 37

Owner: EHS

Applies to: Devon US

Doc. ID: 112972127

Last Revised: 2/26/2026

Review Cycle: Every 3 Years

Implemented: 6/20/2012

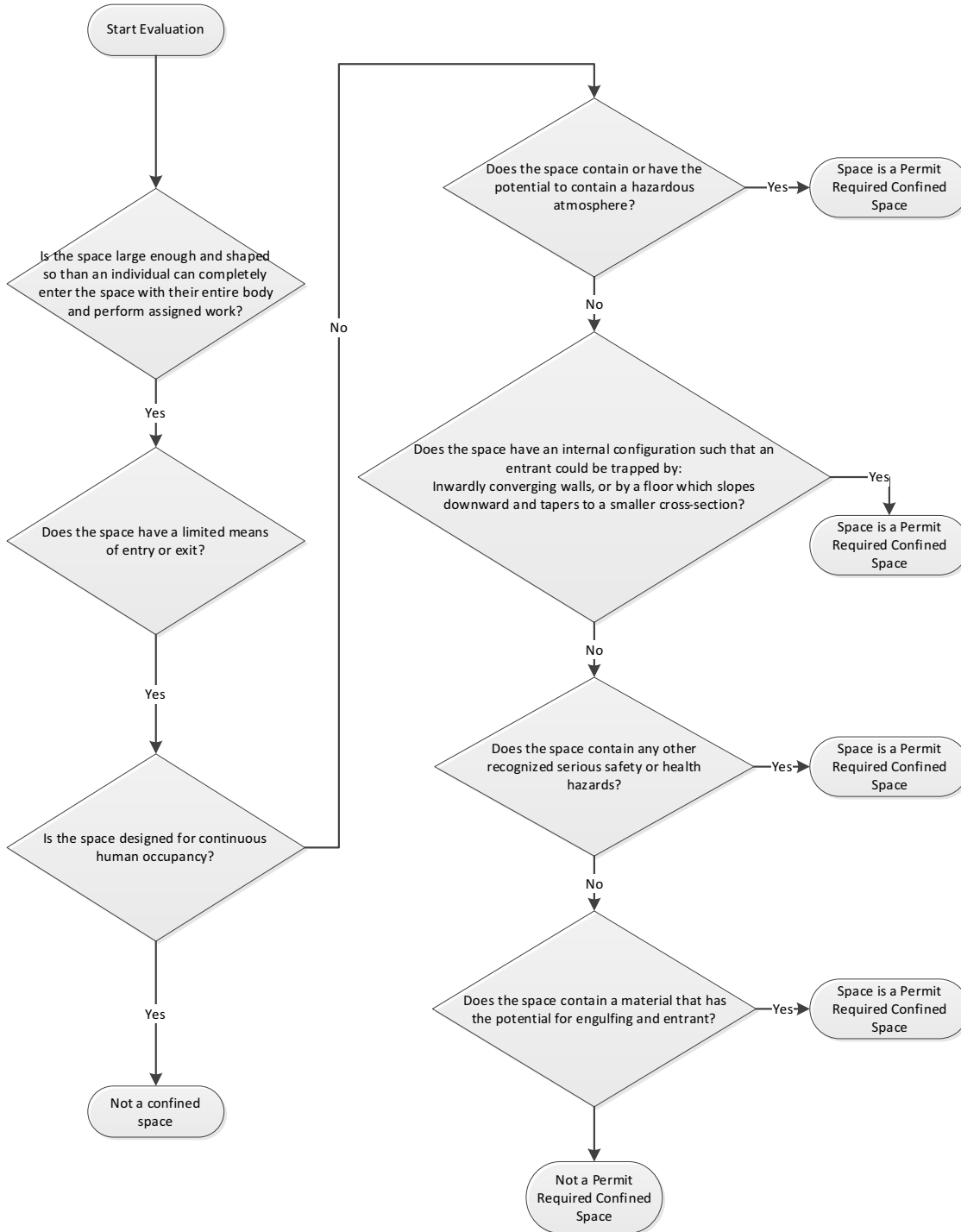
Appendix D – Blind Flange Spec Sheet (Continued) ASME B16.48 Dimension of Class 300 Raised Face Blinds

Nominal Pipe Size (in)	Inside Diameter, (in)	Outside Diameter, (in)	Centerline Dimension, (in)	Thickness, (in)	Web width <i>wt</i> , (in)
0.5	0.62	2.00	2.62	0.25	1.50
0.75	0.82	2.50	3.25	0.25	1.50
1	1.05	2.75	3.50	0.25	1.50
1.25	1.66	3.12	3.88	0.25	1.50
1.5	1.90	3.62	4.50	0.25	1.50
2	2.38	4.25	5.00	0.38	2.00
2.5	2.88	5.00	5.88	0.38	2.00
3	3.50	5.75	6.62	0.38	2.50
3.5	4.00	6.38	7.25	0.50	2.50
4	4.50	7.00	7.88	0.50	2.50
5	5.56	8.38	9.25	0.62	3.00
6	6.62	9.75	10.62	0.62	3.00
8	8.62	12.00	13.00	0.88	3.00
10	10.75	14.12	15.25	1.00	4.00
12	12.75	16.50	17.75	1.12	4.00
14	14.00	19.00	20.25	1.25	4.25
16	16.00	21.12	22.50	1.50	4.25
18	18.00	23.38	24.75	1.62	4.50
20	20.00	25.62	27.00	1.75	4.75
24	24.00	30.38	32.00	2.00	5.50

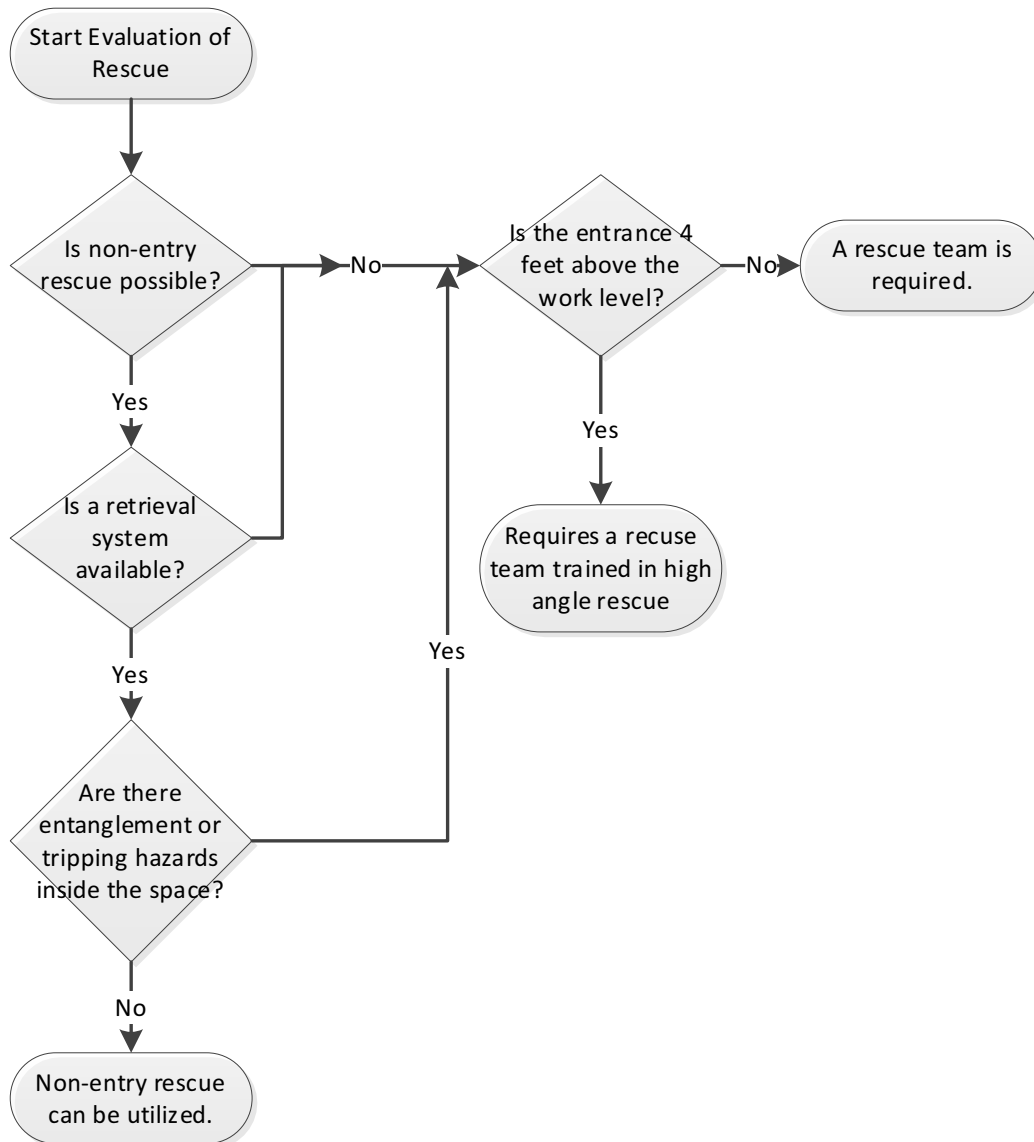
NOTES:

- (1) Hole size (where required due to bolt spacing) shall be the same as the flange bolt hole and located such that it will not interfere with bolting between two flanges.
- (2) Oval or octagonal ring shapes may be provided; only the oval ring is illustrated for simplicity. Ring dimensions shall be in accordance with ASME B16.20, except $Th \geq T + t$, where T is the ring height specified in ASME B16.20.
- (3) The thickness of the web (or tie bar) dimension, Wt , shall be as determined by paragraph 4.1.36 in ASME B16.20

ATTACHMENT A: CONFINED SPACE EVALUATION FLOWCHART



ATTACHMENT B: CONFINED SPACE RESCUE EVALUATION CHART





Confined Space Entry Protocol

Hierarchy Level: Procedure

Document Type: Protocol

Page: 36 of 37

Owner: EHS

Applies to: Devon US

Doc. ID: 112972127

Last Revised: 2/26/2026

Review Cycle: Every 3 Years

Implemented: 6/20/2012

ATTACHMENT C: CONFINED SPACE ENTRY PERMIT

[Confined Space Entry Permit](#)



Confined Space Entry Protocol

Hierarchy Level: Procedure

Document Type: Protocol

Page: 37 of 37

Owner: EHS

Applies to: Devon US

Doc. ID: 112972127

Last Revised: 2/26/2026

Review Cycle: Every 3 Years

Implemented: 6/20/2012

ATTACHMENT D: APPROVAL, REVIEW AND MODIFICATION HISTORY

[Approval, Review and Modification History](#)